



**International  
Downstream Conference  
& Exhibition**

# Exhibition Contract

20 - 22 October 2020  
Kingdom of Bahrain  
www.gdaconference.org

## **A** EXHIBITOR (Address for correspondence)

Company / Organization: .....

Contact Person: .....

Position / Job Title: .....

Postal Address: .....

Country: ..... Postal Code: .....

Telephone: ..... Fax: .....

Email: ..... Website: .....

## **B** INVOICING OFFICE ADDRESS (If different from above)

Company / Organization: .....

Contact Person: .....

Position / Job Title: .....

Postal Address: .....

Country: ..... Postal Code: .....

Telephone: ..... Fax: .....

Email: .....

## **C** I WOULD LIKE TO BOOK THE FOLLOWING (Please tick the appropriate box)

**SPACE ONLY (Minimum 15 sqm)** ..... sqm@ \$ 595 = \$ .....

Includes space, aisle cleaning and pavilion security and listing on the GDA Conference Website.

**EQUIPPED SPACE (Minimum 9 sqm)** ..... sqm@ \$ 695 = \$ .....

Includes rear and side walls, aisle cleaning and pavilion security, carpet, fascia with company name, 1 table, 3 chairs, storeroom with lockable door, electricity connection including 1 twin power socket and 4 spotlights and listing on the GDA Conference Website.

(10% discount before 31st December 2019)

Stand No: .....

TOTAL COST = \$ .....

## D EXHIBITION STAND RULES AND REGULATIONS

The exhibition stand rules and regulations, covering insurance requirements and Health & Safety policies during the exhibition, can be found in the Exhibitor Manual, which will be available by no later than February 2020.

## E METHOD AND TIMING OF YOUR PAYMENTS

- 50% - Due no later than 31st January 2020
- 50% - Due no later than 30th June 2020

### Payment by Telegraphic Transfer in US Dollars

Beneficiary Name: Worldwide Energy Events Experts FZ LLC  
Bank: Emirates NBD  
Branch: 4128 Dubai Media City  
SWIFT/FED/CHIPS/CHAPS code: EBILAEADXXX  
Currency: USD ( United States Dollar)  
Account Number: 1024706929902  
IBAN Number: AE270260001024706929902

### Payment Condition

If payment terms are not met, the organizer shall be entitled to cease this contract forthwith and forfeit all sums paid by the exhibitor.

The Organizer reserves the rights not to allow the exhibitor to occupy their space or stand unless payment is received in full.

### Cancellation Policy

In the event of cancellation or termination of this contract by the exhibitor, the exhibitor shall pay the organizer cancellation charges at the following rates.

1. Cancellation more than 120 days before the first day of the event – 50% of contract value
2. Cancellation 60 to 120 days before the first day of the event – 75% of contract value
3. Cancellation less than 60 days before the first day of the event – 100% of contract value

## F NOTES TO THE CONTRACT

## G DECLARATION

The duly authorized signatory, acting for and on behalf of the exhibitor company, hereby declares that she/he acknowledges and accepts the regulations as set out in this form and agrees to comply with the provisions contained herein.

### FOR EXHIBITOR

Signature:

Name:

Position:  Date:

Place:

### FOR ORGANISER

Signature:

Name:

Position:  Date:

Place:

## H PLEASE SEND THIS FORM BY POST OR BY EMAIL TO



GDA Secretariat  
**Gulf Downstream Association**  
Office 306, Building 1411,  
Road 4626 Block 346, 12th Floor,  
GBCorp Tower Manama, Bahrain



Event Management  
**Worldwide Energy Events Experts FZ LLC**  
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